

# **GENERAL GUIDELINES**

In addition to the specifics of the policy on the following pages, these general guidelines are to be followed on a daily basis. Final decisions on what is acceptable are made by the administration. Specific exceptions may be given by the administration for certain occasions.

- **All clothing must fit neatly and be clean.**
- **Tops must be long enough to be tucked into bottoms, including when arms are raised overhead as well as when seated.**
- **Skirts, skorts and shorts should be fingertip length or longer (no more than three inches above the kneecap).**
- **No writing, pictures or embellishments on any clothing.**
- **Footwear must be worn at all times and adequately secured to the foot. No sandals, flip flops, slides, Crocs, or any shoe that exposes the toes or heel.**
- **Students are encouraged to leave expensive clothing or accessories at home. Western Toledo Preparatory is not responsible for items which are lost, stolen or damaged.**
- **Athletic shoes may be worn**

**Clothing or appearance that is NOT acceptable includes the following:**

- **Du-rags, headscarves, hats, bandanas, head covering**
- **Plunging necklines (no exposed cleavage or midriffs)**
- **Combs, picks, brushes (being worn or carried around)**

- **Any clothing, jewelry (including beads and Mardi Gras necklaces) or other item which identifies a student as a member of a gang**
- **Rolled or pulled up pant leg(s)**
- **Denim material jeans (blue, black or tan) SCHOOL UNIFORM PANTS ONLY**
- **Over-sized clothing, saggy or baggy pants**
- **Form fitting or hipster pants**
- **Any material that is sheer or lightweight enough to see through**
- **Over-sized or “noisy” jewelry (such as bangles)**
- **Mouth jewelry**

Please review the dress code policy carefully. Please govern yourself in accordance with the DRESS CODE POLICY. We will strictly enforce the dress code as well as the consequences for not adhering to the dress code.

Parents will be notified by phone and provided written notification when their child is out of dress code. The parent must bring a change of clothing to the school. THE STUDENT WILL MISS OUT ON LEARNING BY BEING REMOVED FROM THE CLASSROOM UNTIL HE/SHE IS IN DRESS CODE. Failure to abide by the dress code is a violation of the school’s Code of Conduct. Continued disregard of the dress code policy may be grounds for suspension and/or other disciplinary action.

## DRESS CODE

### **COLORS**

Tops: Any solid color polo shirt. The preferred colors are blue, black, gray and white.

Slacks: Black, Tan, Gray and Navy

Sweaters: Blue, black, gray and white solid color (**No hoodies, unless purchased from the school and No jackets during the school day**)

**\*\*\* ALL UNIFORM SHIRTS MUST HAVE A COLLAR AND BE LONG ENOUGH TO BE TUCKED IN\*\*\***

**SLACKS:** Should be standard cotton/polyester blend. **No knit, fleece, sweat or denim will be acceptable.** Slacks must fit properly.

Knee-length shorts may **only be** worn during the months of August, September, May and June --- or if otherwise announced.

**SWEATERS:** May be a cardigan (solid blue, black, gray and white). **NO HOODIES unless purchased from the school!**

**SHOES:** \*School shoes or athletic shoes (**no platform or slip-on shoes**)

**JEWELRY:** Only one pair of earrings for ladies/gentlemen (**no larger than a dime**)

**No nose, eye brow or lip jewelry is permitted.**

**Students that do not follow this policy may be written up for being out of dress code or the parents will be called to bring a change of clothes.**

**Administration has the final say in all dress code situations.**